

Branchburg Township School District

REGULAR MEETING

July 21, 2016

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

The meeting was called to order at 6:40 p.m. by Board President, Zoltan Ambrus, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Kristen Fabriczi, Theresa Joyce, Carmela Noto, Olga Phelps, Cathy Palmieri and Keerti Purohit.

The following members were absent: Elwood Cutler and Jack Dempsey

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and no members of the public.

II. CALL TO EXECUTIVE SESSION

On a motion by Mrs. Fabriczi, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to convene at 6:40 p.m. to discuss personnel, H.I.B., and legal issues.

On a motion by Mrs. Palmieri, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn executive session at 8:07 p.m.

On a motion by Mrs. Palmieri, seconded by Mrs. Noto, and carried unanimously, the Board agreed to reconvene to public session at 8:15 p.m. with 12 members of the public.

III. The Secretary called the roll.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel introduced Jennifer Hauser Supervisor of Science, Technology, Engineering, Mathematics, and the Arts, and Eric Schaefer Information Technology Manager, who did a presentation on the Three Year District Technology Plan.

VII. PUBLIC COMMENT

Mrs. Amy Ramsden addressed the Board regarding the Whiton Elementary School Bell Schedule and bussing concerns.

VIII. GOVERNANCE

Motion by Mrs. Noto, seconded by Mrs. Palmieri that Items VIII.A. through VIII.D., be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were unanimously approved by Roll Call with Mrs. Noto and Mrs. Purohit abstaining on Item VIII.A.

There was no Governance Committee report.

Ms. Gensel spoke about Item D, Approval of Anti-Bullying Bill of Rights Act Self-Assessment Grades, listed on the agenda.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Regular Meeting and Executive Session of June 2, 2016 and the Minutes of the Special Meeting and Executive Session of June 9, 2016.

B. Approval of Bell Schedule

It is recommended that the Board approve the following Bell Schedule change for Branchburg Central Middle School and Whiton Elementary School, effective September 1, 2016 for the 2016 - 2017 school year.

Branchburg Central Middle School

	<u>Regular Hours</u>	<u>Delayed Opening Hours</u>	<u>Single Session/Early Dismissal Hours</u>
Grades 6-8	8:02 a.m. – 3:02 p.m.	10:02 a.m. – 3:02 p.m.	8:02 a.m. – 12:32 p.m.

Stony Brook Elementary School

	<u>Regular Hours</u>	<u>Delayed Opening Hours</u>	<u>Single Session/Early Dismissal Hours</u>
Grades 4 ⁵	8:10 a.m. – 3:10 p.m.	10:10 a.m. – 3:10 p.m.	8:10 a.m. – 12:40 p.m.

Whiton Elementary School

	<u>Regular Hours</u>	<u>Delayed Opening 2 Hours</u>	<u>Single Session/Early Dismissal Hours</u>
K – 3 rd	8:55 a.m. - 3:45 p.m.	10:55 a.m. - 3:45 p.m.	8:55 a.m. - 1:15 p.m.
AM Pre K	8:55 a.m. - 12:05 p.m.	10:55 a.m. - 1:05 p.m.	8:55 a.m. - 11:05 p.m.
PM Pre K	12:35 p.m. - 3:45 p.m.	1:35 p.m. - 3:45 p.m.	11:05 a.m. - 1:15 p.m.

C. Approval of New Jersey School Boards Association Insurance Group for Liability Insurance and Other Coverages

It is recommended that the Board approve New Jersey School Boards Association Insurance Group to provide liability insurance and other coverages as follows as recommended by Hughes-Plumer & Associates effective July 1, 2016 through June 30, 2017, which is in compliance with N.J.S.A. 18A:18A-42:

<u>Coverage</u>	<u>2016-2017</u>
Property (including EDP and Boiler & Machinery).....	\$ 45,421
Automobile Liability.....	\$ 40,804
Automobile Physical Damage.....	\$ 8,020
General Liability	\$ 16,551
School Board Errors & Omissions.....	\$ 44,544
Workers Compensation.....	\$ 159,544
Salary Continuance	\$ 6,684
Student Accident.....	\$ 7,250
Bonds	\$ 980
Crime.....	\$ 3,282
Volunteer Accident	\$ 500
TOTAL.....	\$ 333,580

D. Approval of Anti-Bullying Bill of Rights Act Self Assessment Grades

It is recommended that the Board approve the District’s Anti-Bullying Bill of Rights Act Self-Assessment Grades, as follows:

Whiton Elementary School	66 out of 78 points
Stony Brook School	68 out of 78 points
Branchburg Central Middle School	74 out of 78 points

IX. POLICY

Motion by Mrs. Purohit, seconded by Mrs. Palmieri that Item IX.A.be moved upon the recommendation of the Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call.

Mrs. Joyce said the policies listed on the agenda are the policies from the latest Policy Alert from the State. She said these policies need to be in place by September 1, 2016.

A. Policy			
Policy #	Title	Name of Action	Discussion
1140	Affirmative Action Program	First Reading	Revised
1220	Employment of Chief School Administrator	First Reading	Revised
1523	Comprehensive Equity Plan	First Reading	Revised
1530	Equal Employment Opportunities	First Reading	Revised
1550	Affirmative Action Program for Employment and Contract Practices	First Reading	Revised
2200	Curriculum Content	First Reading	Revised
2260	Affirmative Action Program for School and Classroom Practices	First Reading	Revised
2411	Guidance Counseling	First Reading	Revised
2423	Bilingual and ESL Education	First Reading	Revised
2610	Educational Program Evaluation	First Reading	Revised
2622	Student Assessment	First Reading	Revised
3144	Certification of Tenure Charges	First Reading	Revised
3159	Teaching Staff Member/ School District Reporting Responsibilities	First Reading	Revised
3231	Outside Employment as Athletic Coach	First Reading	Revised
4159	Support Staff Member/School District Reporting Responsibilities	First Reading	Revised
5305	Health Services Personnel	First Reading	Revised
5750	Equal Educational Opportunity	First Reading	Revised
5755	Equity in Educational Programs and Services	First Reading	Revised
9451	Student Teachers/Interns	First Reading	Revised

X. EDUCATION

Motion by Mrs. Noto, seconded by Mrs. Palmieri that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.D. were unanimously approved by Roll Call with Mrs. Fabriczi abstaining from Item X.C.

Mrs. Phelps said the Education Committee met on July 21, 2016 and discussed the following items:

- Field trips;
- There will also be a presentation regarding field trips at the August 18, 2016 Board of Education meeting;
- Revision of the district's assessment calendar; and
- Use of student technology.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conference/ Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
Educational Leaders as Scholars Princeton, NJ	Matthew Barbosa 11-000-240-580-02-000	7/18/16 through 7/20/16	N/A	N/A	N/A	\$92.00	\$92.00
Educational Leaders as Scholars Princeton, NJ	Jennifer Hauser 11-000-221-580-02-189	7/18/16 through 7/20/16	N/A	N/A	N/A	\$47.09	\$47.09
New Jersey Leadership Academy Monroe, NJ	Caroline Flamos 11-000-221-580-02-189	9/27/16, 11/1/2016, 12/14/16	\$650.00	N/A	N/A	\$34.04	\$684.04
New Jersey Leadership Academy Monroe, NJ	Jennifer Hauser 11-000-221-580-02-189	9/27/16, 11/1/2016, 12/14/16	\$650.00	N/A	N/A	\$36.63	\$686.63
Good Neighbor Impact School Training Washington, DC	Matthew Barbosa 11-000-240-580-02-000	6/30/16	N/A	N/A	\$69.00	\$90.00	\$159.00

Conference/ Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
Google Certified Educator Level 2 Branchburg Central Middle School Branchburg, NJ	Margaret Emmons 11-000-223-580-04-144	9/2/16	\$25.00	N/A	N/A	N/A	\$25.00
Literacy Coach Consortium Monroe, NJ	Lauren Knoke 11-000-223-580-05-144	9/9/16, 10/19/16, 11/22/16, 1/24/17, 3/10/17, 5/31/17	N/A	N/A	N/A	\$71.82	\$71.82
Sensory Motor Play in Early Intervention Princeton, NJ	Nancy Ryan 11-000-219-580-03-001	11/14/16	\$199.00	N/A	N/A	N/A	\$199.00
49 th Annual Conference on Reading and Writing New Brunswick, NJ	Abbie Sutherlin 11-000-223-580-05-144	10/28/16	\$180.00	N/A	N/A	\$15.00	\$195.00

B. Acceptance of Out-of-District Special Education Placement

Sending District	Student ID #	Tuition/Aide/ESY	Effective Dates
Dunellen School District High Street and Lehigh Street Dunellen, NJ 08812	4523289009	ESY: \$218.67 SY: \$27,591.00 Total: \$27,809.67	ESY: 7/5/16-7/28/16 SY: 9/6/16-6/20/17

C. Out-of-District Placements

Program/Location	Student ID #	Tuition/Aide/ESY	Effective Dates
The Calais School 45 Highland Avenue Whippany, NJ	3296745688	ESY: \$10,079.70 SY: \$60,478.20 Total: \$70,557.90	ESY: 7/6/16-8/16/16 SY: 9/6/16-6/22/17
The Center School 2 Riverview Drive Somerset, NJ 08876	3390197211	ESY: \$6,703.80 SY: \$60,334.20 Extra Services ESY: \$2,980.00 Extra Services SY: \$26,820.00 Total: \$96,838.00	ESY: 7/1/16-7/29/16 SY: 9/7/16-6/23/17 Extra Services ESY: 7/1/16-7/29/16 Extra Services SY: 9/7/16-6/23/17
Cornerstone Day School 1101 Bristol Road Mountainside, NJ	3570121259	SY: \$81,455.00 Extra Services: \$42,147.60 Total: \$123,602.60	SY: 7/11/16-6/30/17 Extra Services: 7/11/16-6/30/17
The Eden School Inc. 2 Merwick Road Princeton, NJ	8267623955	ESY: \$14,907.24 SY: \$76,606.65 Total: \$91,513.89	ESY: 7/5/16-8/12/16 SY: 9/8/16-6/20/17
High Step Summer Program 35 Clyde Road Somerset, NJ	9172033606	ESY: \$3,600.00	ESY: 6/27/16-7/29/16
Hunterdon Preparatory School 11 Spencer Lane Annandale, NJ	6489312669	SY: \$45,774.00	SY: 9/6/16-6/20/17
Lakeview School 10 Oak Drive – Roosevelt Park Edison, NJ	2596035985	SY: \$80,596.80	SY: 9/8/16-6/30/17
Midland School P.O. Box 5026 North Branch, NJ	3700266864	ESY: \$9,406.20 SY: \$56,437.20 Extra Services: \$29,400.00 Total: \$95,243.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17 Extra Services: 7/6/16-8/16/16 Extra Services: 9/8/16-6/22/17
Midland School P.O. Box 5026 North Branch, NJ	3024199861	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17
Midland School P.O. Box 5026 North Branch, NJ	3607882747	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17
Midland School P.O. Box 5026 North Branch, NJ	6704538336	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17

Program/Location	Student ID #	Tuition/Aide/ESY	Effective Dates
Midland School P.O. Box 5026 North Branch, NJ	8639866509	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17
Midland School P.O. Box 5026 North Branch, NJ	1466744934	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17
Midland School P.O. Box 5026 North Branch, NJ	8683426021	ESY: \$9,406.20 SY: \$56,437.20 Total: \$65,843.40	ESY: 7/6/16-8/16/16 SY: 9/8/16-6/22/17
The Newmark School 1000 Cellar Avenue Scotch Plains, NJ	7056713495 1976391331	ESY: \$5,397.52 SY: \$51,134.40 ESY: \$5,397.52 SY: \$51,134.40 Total: \$113,063.84	ESY: 7/5/16-7/29/16 SY: 9/8/16-6/22/17 ESY: 7/5/16-7/29/16 SY: 9/8/16-6/22/17
Somerset Hills Learning Institute 1810 Burnt Hills Road Bedminster, NJ	1851446097	ESY: 15,059.99 SY: \$93,475.80 Total: \$108,535.79	ESY: 7/18/16-8/11/16 SY: 9/6/16-
West Morris Regional 10 South Four Bridges Road Chester, NJ	5437328719	SY: \$37,366.00	SY: 9/6/16-6/21/17

D. Revised Out-of-District Tuition			
Program/Location	Student ID #	Pro-Rated Tuition	Effective Dates
Rutgers University Behavior Health Care 671 Hoes Lane West Piscataway, NJ	9591266214	From: \$34,247.49 To: \$35,367.48	SY: 1/14/16-6/30/16

XI. HUMAN RESOURCES

Motion by Mrs. Palmieri, seconded by Mrs. Purohit that Items XI.A. through XI.Q., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.Q., were unanimously approved by Roll Call.

Mrs. Palmieri said the Human Resources Committee met on July 21, 2016 and discussed the following items:

- New hires; and
- Current vacancies

Mrs. Palmieri congratulated Mrs. Tina Neely Director of Special Education and Mr. Matthew Ross Vice Principal of Branchburg Central Middle School on their new appointments.

Mr. Ross thanked the Board for the opportunity to serve the community and students of the Branchburg Township School District.

A. Revision of Non-Aligned Contract for Lunchroom Aide effective September 1, 2016 through June 30, 2017	
Name/Position	2016-2017 Contract
Donna Baron, Whiton Elementary School	\$10.79 hour

B. Revision of Non-Aligned 12-Month Staff effective July 1, 2016 through June 30, 2017	
Name/Position	2016-2017 Contract
Christopher Jacobsen/IT Systems Administrator	\$55,000
John Beisler, Network/PC Support Technician	\$45,000

C. Summer Bus Driver	
Name	2016-2017 Step/Hourly Rate*
Antoinette Lorenc	2/\$26.45

**Salary adjustment to be determined upon successful completion of negotiations.*

D. Maternity Leave				
Name	Location	Grade	Type of Leave	Anticipated Date(s)
Melissa Francescone	Whiton	K	Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FMLA	10/18/16 through 12/12/16 12/13/16 through 3/6/17

E. Resignations			
Name	Position	Location	Effective Date
Kate Katz	Instrumental Music Teacher	Branchburg Central Middle School	8/31/16
Michael Razzoli	Teacher	Branchburg Central Middle School	6/30/16
Anne Wonesh	Learning Disabilities Teacher Consultant	Branchburg Central Middle School	8/21/16

F. Branchburg Central Middle School Nurse Summer Work				
Name	Position	Hours	Salary	Discussion
Mary Caputo	Nurse	19.00	not to exceed \$1,100.00	Complete physical forms for fall sports

G. Transfer			
Name	From	To	Effective Date
Kristin Kries	Assistant Principal of Central Middle School	Assistant Principal of Whiton Elementary School	7/1/2016

H. Personnel							
Name	Position	Location	Step/Level	Salary	Effective Date	End Date	Discussion
Kristen DeBlasi	7 th Grade Special Education Teacher	BCMS	2/BA	\$54,295.00	9/1/16	6/30/17	Replacement for Michael Rizzoli
Gail Chapman	Long Term Sub/ No Tenure Accrual	Whiton	1/182	\$58,595.00 prorated	9/1/16	11/18/16	Maternity Leave for Michele Dooley
Alexandra Hamory	Guidance Counselor	Stony Brook	1/182	\$58,595.00	9/1/16	6/30/17	Replacement for Debra Hercky
Jillian Kirby	4 th Grade Teacher	Stony Brook	1/BA	\$54,295.00	9/1/16	6/30/17	Replacement for Danielle Lindsay
Meghan Russo	6-8 Art Teacher	BCMS	1/BA	\$54,295.00	9/1/16	6/30/17	Replacement for Nicole Roth
Nicholas DeMarco	Technology Support Technician	District	N/A	\$39,000.00	7/5/16	6/30/17	Replacement for Brian Durnin
Matthew Ross	Vice Principal	BCMS	N/A	\$84,838.00	7/25/16	6/30/17	Replacement for Kristen Kries
Tina Neely	Director of Special Education	District	N/A	\$119,000.00	8/4/16	6/30/17	Replacement for Carol Webb

I. Cafeteria Aide					
Name	Location	Salary	Effective Date	End Date	Discussion
Sigrid Linck	Stony Brook	\$10.00 hour	9/6/16	6/20/17	Replacement for Kim Gislao

J. Student Teacher						
Name	Position	School	Location	Effective Date	End Date	Discussion
Jaime Kindervatter	Student Teacher	The College of New Jersey	Whiton	9/1/16	12/15/16	Student Teacher candidate placed first 7 weeks with Beth Janiec and last 8 weeks with Marianne Shandor
Jennifer Scalera	Student Teacher	Seton Hall	Whiton	9/1/16	10/21/16	Student Teacher candidate placed with Melissa Fitzgibbon

K. Revision of Student Services Staff for Summer Evaluations and Meetings Hours						
Name	Position	Per diem rate 6/22/16 - 6/30/16	*Per diem rate 7/1/16 - 8/11/16	From: Number of days	To: Number of days	Not to exceed
Claire Lerner	Psychologist	\$332.83 per diem	**\$332.83 per diem	3.5	4.5	33 hours
JanMarie Motz	Social Worker	\$511.46 per diem	**\$511.46 per diem	3.5	5.5	40 hours

*Salary adjustment to be determined upon successful completion of negotiations.

L. Central Middle School Summer Work			
Staff	Hours	Rate	Discussion
Suzanne Updegrove	40	\$41.00 hour	Development of Master Schedule

M. Central Office Stipend			
Name	Position	Stipend	Discussion
Catherine DiCosimo	Confidential Secretary to the Business Administrator/ Board Secretary	\$2,000.00	Transition of Private Health Care Plan to SEHBP

N. Extra Duty Pay							
Name/Account	Name of Action	Position	Salary	Location	Effective Date	End Date	Discussion
Jocelyn Muzychko 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	Next Generation Science Units
Lisa Cashin 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	Next Generation Science Units
Kelly Boyle 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Digging Deeper into the Language Arts Curriculum
Lauren Knoke 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Digging Deeper into the Language Arts Curriculum
Kelly Boyle 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Improving Your Conferring Toolkit
Lauren Knoke 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Improving Your Conferring Toolkit
Kelly Boyle 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Exploring Text Levels to Make Conferring More Efficient and Manageable
Lauren Knoke 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	Exploring Text Levels to Make Conferring More Efficient and Manageable
Kelly Boyle 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	DIY Literacy
Lauren Knoke 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 7.5 hours	District	8/15/16	6/21/17	DIY Literacy
Maggie Emmons 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	ALEKS Math Program Training
Maggie Emmons 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	Genesis in the Classroom
Maggie Emmons 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	Use Google to Check Homework
Maggie Emmons 11-000-223-104-02-210	Teacher Academy Presenter	Teacher	\$41.00 per hour not to exceed 9 hours	District	8/15/16	6/21/17	Google Classroom for Beginners

O. Approval of School Improvement Panels

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District’s evaluation, professional development and mentoring policies.

Whiton Elementary School SciP	Stony Brook Elementary School SciP	Central Middle School SciP
Christopher Boehm	Frank Altmire	Mathew Barbosa
Kristen Kries	Rocco Fornaro	Marie Cinque
Amanda Roper	Dianne Litts	Kristyn Perello
Danielle Shober	Heather Mastroserio	Matthew Ross
Chelsea Smith		
Debbie Trubin		

P. Approval of Learning Plus LLC Consultant

It is recommended that the Board approve Lynda Fote, consultant from Learning Plus LLC, to work with teachers in grades 6 through 8 on differentiation strategies throughout the school year, not to exceed \$3,000.00 from account #11-000-223-320-02-225, and sufficient funds are available in the 2016 - 2017 budget.

Q. Revised Hours of Substitute Bus Nurses for Extended School Year

It is recommended the Board approve a Revision of hours for Extended School Year Substitute Registered Nurses for transportation of students with medical disabilities that require constant medical oversight during the course of transportation to and from their out of district placement.

Name	SID Numbers	School	Hours	Rate
Bernadette McGovern	7930912675 4212290701 5436371228	PG Chambers Cedar Knolls, NJ	From: Not to exceed 4 hours per day To: Not to exceed 6 hours per day	\$30.00 per hour
Irene Pirog	7930912675 4212290701 5436371228	PG Chambers Cedar Knolls, NJ	From: Not to exceed 4 hours per day To: Not to exceed 6 hours per day	\$30.00 per hour

XII. BUSINESS

Motion by Mrs. Joyce, seconded by Mrs. Palmieri that Items XII.A. through XII.Y, be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.Y. were unanimously approved by Roll Call.

Mrs. Joyce and Ms. Linskey spoke about the possibility of applying for grants with regard to Item C on the agenda.

A. **Bill List**

It is recommended that the Board approve the List of Bills for the period June 30, 2016 through July 21, 2016, totaling \$439,341.52.

B. **Revision of New Jersey State Contract Number for Pitney Bowes Postage Machine**

It is recommended that the Board approve a revision to the New Jersey State Contract number from #A75237 to #A41258, with respect to the purchase of the new DM475 Pitney Bowes Postage Machine.

C. **Approval to Participate in the Sustainable Jersey for Schools Certification Program**

Whereas—The Branchburg Township Board of Education seeks to participate in *Sustainable Jersey for Schools* to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to *Sustainable Jersey for Schools* Certification.

Whereas—The Branchburg Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Branchburg Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of *Sustainable Jersey for Schools*.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Branchburg Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Branchburg Township Board of Education agrees to participate in *Sustainable Jersey for Schools*, and it is the board's intention to pursue certification for schools in the district.

We hereby appoint Theresa Linskey, School Business Administrator, to be the district's liaison to *Sustainable Jersey for Schools*.

We do hereby recognize Branchburg Township Public Schools (Branchburg Central Middle School, Stony Brook Elementary School, Whiton Elementary School) as the agents to carry out our commitment to building a sustainable school district through the implementation of *Sustainable Jersey for Schools* actions.

We agree to complete district actions and to support the district's schools in completing their actions.

D. Approval of Contract for Board Attorney

It is recommended that the Board approve a contract with the firm of David B. Rubin, P.C. (Board Reference XII.H.) to provide legal services to the District for the 2016-2017 school year for a flat monthly fee of \$2,300.00 for services outlined in the contract plus an hourly rate of \$160.00 for activities related to civil or administration litigation, to be paid from Account #11-000-230-331-01-276, and sufficient funds are available in the 2016 - 2017 budget.

E. Approval of Contract with Labor Relations Firm

It is recommended that the Board approve a contract between the Branchburg Township Board of Education and the firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC (Board Reference XII.I.) to provide professional services in the area of labor relations/negotiations for the period July 1, 2016 through June 30, 2017, as defined in the terms and conditions of the agreement for an hourly rate of \$160.00, to be paid from Account #11-000-230-339-01-279, and sufficient funds are available in the 2016 - 2017 budget.

F. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for July 22, 2016 through August 18, 2016 prior to the next regularly scheduled meeting of August 18, 2016 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the August 18, 2016 meeting for ratification.

G. Approval of GoGuardian Software

It is recommended that the Board approve GoGuardian, an education-focused software, as a service provider for chromebook classroom management and web filtering, the total cost not to exceed \$12,410.00, to be paid through Purchase Order, Account #11-190-100-500-09-000, and sufficient funds are available in the 2016 - 2017 budget.

H. Approval of Hallway Lights at Whiton

It is recommended the Board approve Tri-State LED, Inc. which they are part of the Hunterdon County ESC, NJ CO OP BID #172, to replace hallway lights with LED fixtures at Whiton Elementary School, the total cost not to exceed \$18,832.20, to be paid through Purchase Order, Account #12-000-400-450-08-612 and sufficient funds are available in the 2016 - 2017 budget.

I. Approval of Resolution For Participation In Coordinated Transportation With Educational Services Commission of New Jersey

It is recommended that the Board approve a Resolution with Educational Services Commission of New Jersey for participation in coordinated transportation for the 2016-2017 school year.

J. Approval to Submit ESEA-No Child Left Behind Grant for Fiscal Year 2017

The Branchburg Township Board of Education hereby resolves to approve the submission of the proposed program plan and budget for the FY 2017 ESEA-No Child Left Behind application as follows and to accept funds when it has been reviewed and approved.

Title IA	\$63,860
<u>Title IIA</u>	<u>\$33,717</u>
Total	\$97,577

K. Approval of Submission of FY 2017 I.D.E.A. Grant Application

It is recommended that the Board approve the submission of the FY 2017 Individuals with Disabilities Education Act (I.D.E.A.) Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Basic	\$370,736.00
Preschool	<u>\$ 20,248.00</u>
Total	\$390,984.00

XIII. PUBLIC COMMENT

Mrs. Amy Ramsden asked the Board about the status of the Stony Brook Elementary School paving project.

XIV. BOARD LIAISON REPORTS

There were no Board Liaison reports.

XV. BOARD FORUM

Mrs. Joyce spoke about bussing alternatives.

Mrs. Palmieri spoke about ways to better communicate information to parents.

Mrs. Palmieri said the district will soon have a Facebook page.

XVI. EXECUTIVE SESSION

On a motion by Mrs. Joyce, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to reconvene to a second Executive Session at 9:24 p.m. to discuss personnel issues.

XVII. ADJOURNMENT

On a motion by Mrs. Fabriczi, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn at 10:11 p.m.

Respectfully Submitted,



Theresa Linskey
School Business Administrator/Board Secretary